



The Salvation Army – Columbia -- Jefferson City Corps Volunteer Overview and Sign Up

To Register Online from the Columbia/Jefferson City Regional Website:

1. Visit <http://www.tsacentralmissouri.org>
2. Look for: Fill out an online registration for [Columbia](#) or [Jefferson City](#).
3. Click on [Columbia](#) or [Jefferson City](#)
4. Click on “Sign Up!” as a new volunteer ~~ or “Login!” (if already registered)
5. Select a specific volunteer opportunity to volunteer for, or if you are unsure, select the Class A, **Multiple Purpose Corps Volunteer** which will lead to the online background screening section as part of the volunteer application.
6. Fill out volunteer information fields and the background screening information. Be sure to record your username and password, and bookmark the volunteer page in your browser.

*Note – If you don't see a specific *current* opportunity at the location of your choice, you may register as a volunteer in our database by clicking the “Sign Up” button. By doing this, it will allow you the advantage of pre-registering and creating a profile. You can frequently check our volunteer page and apply for multiple positions or view upcoming opportunities and events. Please create a user name and password that can easily be remembered. Keep this information handy for future reference.

Background Screenings On Line Through Sterling

A background screening is required for opportunities that involve working with or around children, vulnerable adults, as well as office, administrative or financial positions. When applying for positions such as these, you will reach a **Qualifications Area** during the application process that will automatically direct you to a site to complete information required for your online Sterling Background Screening.

Additional Paperwork Required by Columbia Corps/Jefferson City at the Time of Volunteer Online Application

Missouri State Background Request Form New 2015 – completed by applicant
Statement of Volunteer Working with Children (THQ Registry) – completed by applicant
Guidelines for Working with Children, Youth, and Vulnerable Adults – signed by applicant
and MVR (Motor Vehicle Request) for Driver Applicants/Volunteers and proof of insurance

If an applicant has completed the online application, print the above on the volunteer website, complete, and bring by the Columbia Corps or mail to The Salvation Army, 1108 West Ash Street, Columbia, MO 65203, Attention: Gale Bullock. Walk in volunteer applicants will complete while in Gale's office.

For Graduation Requirements, Internships and Community Service

Under the Community Service volunteer and Intern section of your online application, please make sure that you answer all questions. This will help with the management, tracking and logging of your time as well as accurate reporting when verifying.

Working with Children and Vulnerable Adults – **Safe from Harm Training**

In addition to a background screening, any position that involves working with children and vulnerable adults also requires the completion of **Safe from Harm Training**. You have the option of completing two 15-minute videos online or attending an in-person session within 90 days of starting as a volunteer.

Detailed instructions are located on the Armatus Online Abuse Prevention Training instructional available as a download on the volunteer website.

What happens next?

Once you have been approved to volunteer, you will be assigned to a position and notified by email, text message or phone call.